

2018 MN Chapter American Fisheries Society - Business meeting – St. Cloud

Meeting called to order by President Schmalz @310pm

Quorum – met; members present (Ann Schneider, Tony Sindt, Hanna Kruckman, Craig Kelling, Paul Radomski, Doug Kingsley, Jack Lauer, Casey Schoenebeck, Donna Dustin, Mandy Erickson, Owen Baird, Heather Baird, Mark Pelhman, Tanner Stevens, Neal Mundahl, Andy Hafs, Heidi Rantala, John Hiebert, Loren Miller, Paul Glander, Calub Shavlik, Edie Evarts, Brian Borkholder, Bethany Bethke, Nick Peterson, John Hansen, Don Schreiner, Mark Hove, Keith Reeves, Ann Kuiten, Jay Hatch, Patrick Schmalz

Agenda: Motion to accept; Hiebert, Miller, Passed

**Minnesota Chapter
American Fisheries Society
51st Annual Business Meeting
February 7, 2018 (Quick Agenda)**

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| <ol style="list-style-type: none">1. Call to Order: Determination of Quorum2. Approve Agenda – additions3. Approve minutes from 2017 business meeting in St. Cloud4. Recognition of MN Chapter Past Presidents in attendance5. North Central Division Update6. Parent Society Update7. Presidents' Prerogative – Review 2017 Budget and Action Agenda8. Other News9. EXCOM10. Committee reports | <ol style="list-style-type: none">13. Unfinished Business14. Installation of New Officer (President)15. Awards16. 2018 Budget17. 2018 Action Agenda18. New Business<ol style="list-style-type: none">a. 2018 Election Results19. Other New Business from the Floor20. 2019 Chapter Meeting21. Adjourn |
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Minutes from the 2017 MN chapter American Fisheries Society Business meeting; was sent email, motion to accept by Hiebert, Miller, passed

Recognition of MN Chapter past presidents - (Baird, Borkholder, Hiebert, Hove, Miller, Radomski)

North Central Division – (Kruckman attended the business meeting in Milwaukee)

1. Upgrade of 750 for Joan Duffy
2. More communication – Facebook, asking for pictures of field work ,

3. Catfish 2020, Little Rock
4. Walleye Technical meeting - Spirit Lake, July,

Parent society – (Schmalz attended)

1. AFS was in Tampa Bay,
2. Training – stress the importance of “learning the basics” one
3. Trying to increase parent society membership, incentive 50%-

President Prerogative

1. Budget (Books audited by Hiebert and Erickson)

2017 Budget – President Patrick Schmalz Final				
Category Description	2017 Budget	Encumbered	Received	Available balance
Income				
Carry Forward Balance (FWLA)	\$1,750.00		\$1,750.00	\$0.00
Carry Forward Balance (help Pat's budget)	\$1,900.00		\$1,900.00	\$0.00
Interest on investments (after Scholarship fund is reached)	\$0.00			\$0.00
Continuing Education workshops				\$0.00
<u>2017 Annual Meeting</u>				
Registration	\$10,450.00		\$11,235.00	\$785.00
Raffle	\$2,000.00		\$1,247.00	(\$753.00)
Sea Grant Award	\$250.00		\$250.00	\$0.00
New Ulm Scholarship Award	\$500.00		\$500.00	\$0.00
Total Anticipated meeting income	<u>\$13,200.00</u>		\$13,232.00	\$32.00
Chapter Dues	\$2,000.00		\$1,305.31	(\$694.69)
T-shirt sale	\$500.00		\$480.00	(\$20.00)
Scholarship fund (interest only)	\$100.00		\$92.80	(\$7.20)
Total Income	<u>\$19,450.00</u>	\$0.00	\$18,760.11	(\$689.89)

Category	Description	2017 Budget	Encumbered	Spent	Available balance
Expenses					
<u>Business Functions</u>					
	Printing/Postage/Website	\$50.00		\$4.90	\$45.10
	President's Travel	\$1,500.00		\$1,500.00	\$0.00
	Fish & Wildlife Legislative Alliance membership	\$3,500.00		\$3,500.00	\$0.00
	Chapter Awards	\$100.00		\$50.00	\$50.00
	Total Business Costs	\$5,150.00	\$0.00	\$5,054.90	\$95.10
<u>2017 Annual Meeting</u>					
	Facilities and Food	\$9,250.00		\$8,395.62	\$854.38
	Miscellaneous	\$0.00		\$1,181.60	(\$1,181.60)
	Fundraiser - raffle prizes	\$200.00		\$207.91	(\$7.91)
	Best student paper award	\$300.00		\$250.00	\$50.00
	Student support (Winners)	\$600.00		\$828.84	(\$228.84)
	Total Meeting Costs	\$10,350.00	\$0.00	\$10,863.97	(\$513.97)
<u>Scholarship and Travel Grants</u>					
	Chapter Scholarships	\$1,300.00		\$1,300.00	\$0.00
	Joan Duffy Student Travel Award to Midwest	\$200.00		\$200.00	\$0.00
	Equal Opportunities Section Travel Award to Parent mtg	\$100.00		\$100.00	\$0.00
	State Science Fair Awards	\$750.00		\$313.87	\$436.13
	Hutton Junior Fisheries Biologist Program	\$300.00		\$300.00	\$0.00
	Total Scholarships	\$2,650.00	\$0.00	\$2,213.87	\$636.13
<u>Projects and Activities</u>					
	President and EXCOM initiatives	\$200.00		\$345.00	(\$145.00)
	Continuing Education workshop				\$0.00
	Insurance	\$150.00		\$150.00	\$0.00
	Lake Friendly Award	\$150.00		\$150.00	\$0.00
	Total Projects	\$500.00	\$0.00	\$645.00	(\$145.00)
	Total Expenditures	\$18,650.00	\$0.00	\$18,777.74	\$72.26

2017 Budget		
Budget carryover		\$1,900.00
FWLA carryover		\$1,750.00
Actual Income		\$15,110.11
Total Income		\$18,760.11
Total Expense		\$18,777.74
Overall Budget Balance		(\$17.36)

Affinity Plus (CD I97)		\$ 8,117.95
Affinity Plus (CD I97.1) - AFS 2012 Proceeds		\$ 10,122.55
Affinity Plus (Midwest 2021)		\$ 24,545.53
Affinity Plus Primary Share (Savings)		\$ 9,925.83
Parent Society Investment		\$ 25,000.00
Affinity Plus Checking Account		\$ 2,274.02
Affinity Plus Checking Account - TriState		\$ 1,942.08
Total Assests		\$ 81,927.96
	<i>Allocation of Assets</i>	
Scholarship Endowment Fund (since 2001)		\$ 20,000.00
Supplemental Scholarship Investment		\$ 5,000.00
Midwest 2021 meeting		\$ 24,545.53
AFS 2012 proceeds		\$ 10,122.55
Available Funds		\$ 22,259.88
Total		\$ 81,927.96

2. Action Agenda (Red was accomplishments, black was proposed)

A. Membership Services	
1. Work with President-elect for 2018 meeting and explore possible meeting partners (consider joint meeting – last 2009)	Annual 2018 meeting Kelly Inn, St. Cloud 2019 Meeting Dakota Chapter – Fargo/Moorhead
2. Promote fisheries certification	Continues
3. Regular communication with membership	Appoint an official chair for the Communications Committee and reinvigorate the standing committee Established New Communications Committee (Chair Hanna Kruckman; Members: Eric Altena, Ann Schneider, Craig Kelling). New website housed at parent society. Newsletter published and sent to membership.
4. Sponsor at least one continuing education workshop	Appoint a Continuing Education special committee chair to take the lead
5. Provide judges and maintain funding for regional and state Science Fair Awards	Continues*
6. Award Chapter scholarships	Continues*
7. Maintain contact list with schools that have fisheries and related programs	Appoint a Students Committee chair to continue and further develop Appointed co-chairs Erin Schaefer and Carolyn Malecha (UM). Still needs development and refinement.
8. Encourage student involvement in the Chapter and Chapter meetings	Appoint a Students Committee chair to continue and further develop Appointed co-chairs Erin Schaefer and Carolyn Malecha (UM). Excellent student involvement at the annual meeting; encouragement via raffle.

9. Recruit and retain young professionals into active roles in the Chapter	Appoint a Membership Committee chair to further develop Appointed Joel Hoffman Membership Committee chair.
10. Enhance the diversity of Chapter members, especially in Chapter positions	Appoint a Membership Committee chair to further develop; Nominations Committee Appointed Joel Hoffman Membership Committee chair. Joel as also served as Nominations Chair. Actively recruited under-represented groups for leadership positions.
11. Retain post-professional contact information for retirees and increase role of retirees in chapter activities.	Appoint Chapter Historian and further develop with assistance from Membership Committee Appointed Brian Borkholder as Chapter Historian.
12. Increase diversity of Chapter funding sources	Continue through Fund-raising Committee
13. Review and update LRP	Completed in 2016 by LRP Committee
14. Encourage interactions with other Minnesota professional societies, as well as AFS Chapters from neighboring states	President-elect consider joint meeting for 2018 2019 Meeting Dakota Chapter
15. Host Midwest and AFS when opportunity arises	Hosting Midwest in 2021
16. Increase collaboration with non-governmental aquatic resources groups, between agencies, and with University researchers	Continues

B. Advocacy, Outreach, and Stewardship	
1. Disseminate and promote Chapter positions on aquatic and related natural resource issues at the State legislature via Chapter letters, Chapter resolutions, and the Fish and Wildlife Legislative Alliance (FWLA) or similar lobbying groups.	Continues: President works with FWLA Representatives
2. Establish and encourage lines of communication, including but not limited to Facebook, Twitter, email, and/or web forums for exchange of information and opinion on current policy issues.	Appoint an official chair for the Communications Committee and reinvigorate the standing committee Established New Communications Committee (Chair Hanna Kruckman; Members: Eric Altena, Ann Schneider, Craig Kelling). New website housed at parent society. Newsletter published and sent to membership. #POMNAFS
3. Increase general awareness of good aquatic stewardship by collaborating with citizen groups and local officials, and contributing to citizen stewardship programs such as the lake friendly shoreline awards.	Continues: Excom

3. Highlights

- a. Joan Duffy - \$200 was awarded – learning experience
- b. Award of Excellence –
- c. Schupp’s Award of Excellence – work with Radomski
- d. 2019 – joint meeting with Dakota chapter, Holiday Inn, Fargo, Feb 25 – 27
- e. Communication – Kruckman new website on parent society –Kelling – Newsletter
- f. Students - Erin Schaefer (Need to work on communications - contact information from all colleges in MN)
- g. Membership – started work with Joel Hoffman and start to work on more activation
- h. Historian – Borkholder, help organize, electronic archives, get old information on website
- i. EXCOM – Neil Mundahl, Jay Hatch, Craig Kelling, Mandy Erickson,

Membership – Shavlik - 96(66 Parent Society), Student – 61(26 Parent Society)

Nomination –

1. DNR – two candidates, Craig Soupir, Kristian Macaroni –66%
2. Open – Jay Hatch , 100%,
3. President-elect – Evarts (98.8)

Awards. – Reeves, awarding “Best Student paper” and “Best Student poster,”

Communications – Kruckman, -

1. Asking for information – updates on the new MN AFS website on the parent society.
2. Kelling – newsletter; 2 issues per year - first one - highlight meeting and second one highlight professional work; always looking for idea in newsletter.

Arrangements – Erickson - good set up for 2018, 2019 meeting is underway with Dakota Chapter (Wert and William) – Banquet speaker will be Josh Wert – FWS work and “Welcome to the 2019 meeting”

FWLA – Miller and Hiebert –

1. interest with merging with MCF – Lance Ness – head of both,
2. Discussion on how it will look (lobbying side of FWLA),
3. Waiting for clarity on setup – some MCF business that MNAFS do not support.
4. Holding pattern

Fishing Roundtable – Hatch attended this year. Watershed – a lot of information out there. How to communicate with new generation.

Scholarship – Hatch – Awarded EE Mecklenburg Scholarship to Linda Xiong – U of M – intern with MinnAqua and EPA, work with variety of organizations.

Fundraising – Hansen co-chair with Macaroni (last year) - Bemidji State subunit is the host

Science Fair – Nerbonne – several events

Historian – Borkholder - looking for Tim Goeman in regards to more historical information

Salmonides – international meeting “char symposium” in Duluth.

Installation – of new president Glander - escorted by Baird and Miller and the handover of the Esox

1. Awards – past president – Patrick Schmalz
2. Awards – special recognition - Mandy Erickson - EXCOM and local arrangement chair
3. Award – special recognition – Kristian Macaroni – Raffle with subunit help –

Budget – Motion to accept – Nerbonne, Dustin, passed.

2018 Budget – President Paul Glander Proposed

Category	Description	2018 Budget
Income		
	Interest on investments (after Scholarship fund is reached)	\$0.00
	Continuing Education workshops	
	<u>2018 Annual Meeting</u>	
	Registration	\$10,350.00
	Raffle	\$2,000.00
	Sea Grant Award	\$250.00
	New Ulm Scholarship Award	\$500.00
	Total Anticipated meeting income	\$13,100.00
	Chapter Dues	\$2,000.00
	T-shirt sale	\$500.00
	Scholarship fund (interest only)	\$100.00
	Total Income	\$15,700.00

Category	Description	2018 Budget
Expenses		
	<u>Business Functions</u>	
	Printing/Postage/Website	\$300.00
	President's Travel	\$1,500.00
	Fish & Wildlife Legislative Alliance membership	\$1,750.00
	Chapter Awards	\$100.00
	Total Business Costs	\$3,650.00
	<u>2018 Annual Meeting</u>	
	Facilities and Food	\$6,500.00
	Miscellaneous	\$1,500.00
	Fundraiser - raffle prizes	\$150.00
	Best student paper award	\$250.00
	Student support (Winners)	\$100.00
	Total Meeting Costs	\$8,500.00
	<u>Scholarship and Travel Grants</u>	
	Chapter Scholarships	\$1,300.00
	Joan Duffy Student Travel Award to Midwest	\$200.00
	Equal Opportunities Section Travel Award to Parent mtg	\$100.00
	State Science Fair Awards	\$750.00
	Hutton Junior Fisheries Biologist Program	\$300.00
	Total Scholarships	\$2,650.00
	<u>Projects and Activities</u>	
	President and EXCOM initiatives	\$600.00
	Continuing Education workshop	
	Insurance	\$150.00
	Lake Friendly Award	\$150.00
	Total Projects	\$900.00
	Total Expenditures	\$15,700.00

2018 Budget	
Total Income	\$15,700.00
Total Expense	\$15,700.00
Total	\$0.00

Action Agenda – Motion to accept – Hiebert, Evarts, passed

A. Membership Services	
1. Work with President-elect for 2019 meeting and explore possible meeting partners (consider joint meeting – last 2009)	Continue planning for the 2019 joint meeting with the Dakota Chapter in the Fargo Moorhead area
2. Promote fisheries certification	Continues
3. Regular communication with membership	With assistance of the Communications Committee, issue two Chapter newsletters, continue to populate new Chapter website and close old google site, review and update Chapter email mailing list as necessary, develop Chapter social media (Facebook, etc.) presence using parent society guidelines
4. Sponsor at least one continuing education workshop	Appoint an ad hoc committee to discuss continuing education needs and possible Chapter roles with agencies employing Chapter members, especially MN DNR Fisheries
5. Provide judges and maintain funding for regional and state Science Fair Awards	Continues, Scholarships Committee
6. Award Chapter scholarships	Continues, Awards Committee
7. Maintain contact list with schools that have fisheries and related programs	Appoint a Students Committee chair to continue and further develop
8. Encourage student involvement in the Chapter and Chapter meetings	Appoint a Students Committee chair to continue and further develop with input from younger Chapter members
9. Recruit and retain young professionals into active roles in the Chapter	Appoint a membership committee chair to further develop with input from younger Chapter members
10. Enhance the diversity of Chapter members, especially in Chapter leadership positions	Appoint a Membership Committee chair to further develop in coordination with the Nominations Committee Chair
11. Retain post-professional contact information for retirees and increase role of retirees in chapter activities.	Appoint Chapter Historian and further develop with assistance from Membership Committee
12. Increase diversity of Chapter funding sources	Continue through Fund-raising Committee
13. Review and update LRP	NA, Completed in 2016 by LRP Committee
14. Encourage interactions with other Minnesota professional societies, as well as AFS Chapters from neighboring states	Joint meeting in 2019 with Dakota Chapter, contact MN Chapters of TWS and Soil & Water Conservation Society re. possible future joint meeting(s)
15. Host Midwest and national AFS	Hosting Midwest in 2021
16. Increase collaboration with non-governmental aquatic resources groups, between agencies, and with University researchers	Continues

B. Advocacy, Outreach, and Stewardship	
1. Disseminate and promote Chapter positions on aquatic and related natural resource issues at the State legislature via Chapter letters, Chapter resolutions, and the Fish and Wildlife Legislative Alliance (FWLA) or similar lobbying groups.	Continues: President works with FWLA Representatives, investigate possible interest by Chapter members retired from agency/academic careers to become more involved in this on behalf of the Chapter
2. Establish and encourage lines of communication, including but not limited to Facebook, Twitter, email, and/or web forums for exchange of information and opinion on current policy issues.	With assistance of the Communications Committee, issue two Chapter newsletters, continue to populate new Chapter website, review and update Chapter email mailing list as necessary, develop Chapter social media (Facebook, etc.) presence using parent society guidelines
3. Increase general awareness of good aquatic stewardship by collaborating with citizen groups and local officials, and contributing to citizen stewardship programs such as the lake friendly shoreline awards.	Continues: Excom

Meeting Adjourned – Miller, Hiebert, passed @420pm