

**Iowa Chapter AFS Business Meeting Agenda**  
**Tuesday, February 27<sup>th</sup>, 2018**  
**4:40 PM**  
**Honey Creek Resort, Moravia, IA**

- I. CALL TO ORDER
- II. INTRODUCTION OF EXECUTIVE COMMITTEE MEMBERS AND SPECIAL GUESTS
- III. APPROVAL OF AGENDA
- IV. QUORUM COUNT (1/5 chapter membership or unanimous vote of at least 20 members present)
- V. TREASURER'S REPORT            Kyle Bales
- VI. COMMITTEE REPORTS
  - a. Auditing –                    Ben Dodd
  - b. Membership –                Jeff Kopaska (past president)
  - c. Best Paper –                 Chad Dolan
  - d. Resolutions –                Jeff Kopaska (2016)
  - e. Nominations –                Ben Wallace (2016)
  - f. Program –                    Scott Grummer (president elect)
  - g. Student Affairs –             Mike Weber
  - h. Student Subunit –            Gregory Hand (2017)
  - i. Continuing Education –      Clay Pierce
- VII. TECHNICAL COMMITTEE REPORTS
  - a. Walleye –                    Randy Schultz (2005)
  - b. Centrarchid –                Michael Weber (2015)
  - c. Rivers and Streams –        Greg Gelwicks (pre 2010)
  - d. Esocid –                     Jonathan Meerbeek (2011)
  - e. Ictalurid –                  Dan Kirby (pre 2010)
  - f. Fish Culture –                Alan Johnson (2015)
  - g. NCD –                        Randy Schultz
  - h. Reservoir –                  Rebecca Krogman (2015)
- VIII. PRESENTATION OF AWARDS
  - a. Best Student Paper and Best Student Poster (2017 Ames Meeting)
  - b. Past President – Jeff Kopaska
  - c. Past Secretary/Treasurer – Ryan Hupfeld
  - d. IA Chapter AFS ISU Undergraduate Scholarship – 2017-18 - Stephen Grausgruber
  - e. Acknowledgement of 2018 Janice Lee Fenske Memorial Award Winner – Erin Haws
- IX. OLD BUSINESS
  - a. Information regarding approved Iowa AFS grants
  - b. General AFS committee 2 year rotation– Audit and Best Paper
  - c. Technical committee 5 year appointment – Walleye, Rivers and Streams, Esocid, and Ictalurid
- X. NEW BUSINESS
  - a. 2018 Continuing Education
  - b. Sponsorship Requests - Catfish 2020 - \$1,500-2,000 each year for the next two years
  - c. Other new business
- XI. ADJOURN

## **2017/18 TREASURER'S REPORT**

The chapter started report period (2/5/2017) with a balance of \$22,184.02 (\$3,229.22 in the Warm Water Account and \$3,272.80 in Mike Mason Memorial Fund, resulting in \$15,682.00 available for AFS). Disbursements since the last financial report equaled \$15,518.64 and receipts equaled \$9,378.40.

The continuing education class resulted in a total profit of \$33.34. Significant transactions include \$6,830 in registrations, a \$500.00 ETS donation, and \$7,296.66 in expenses. Expenses include James Reynolds instructor expenses (\$2,611.98), Jan Dean instructor expenses (\$2712.02), Lakeside Laboratory expenses (\$1,691.50), cash to make change (\$200.00), and flash drives (\$81.16).

The annual meeting, dues, raffle along with parent society returns brought in \$1,448.40. The annual meeting had \$603.06 in expenses and raffle and auction proceeds from the 2017 IA AFS meeting were split with the ISU Student Subunit for an amount of \$338.00. Money brought in minus total expenses and ISU split resulted in a total profit of \$507.34.

Other noteworthy expenditures included an unfortunate fraudulent charge (\$5,030), a student scholarship (\$500.00), membership in Iowa Environmental Council for 2018 (\$100.00), and an IA AFS grant for Brook Trout genetics (\$1,000.00).

All account activity resulted in a balance of \$16,043.78 on 2/7/2018. The Warm Water Account has \$3,229.22; Mike Mason Memorial Fund has \$3,572.80, resulting in an AFS available balance of \$9,241.76.

Proposed budget continues payments to the Iowa Environmental Council, the REAP Alliance, the Iowa Conservation Alliance, and the student scholarship.

**2017/2018 Iowa AFS Financial Report**

<b>Balance as of February 5, 2017</b>		<b>\$22,184.02</b>
<b>Balance in Warm Water Account</b>		<b>\$3,229.22</b>
<b>Balance in Cool Water Account</b>		<b>\$0.00</b>
<b>Mike Mason Memorial Fund</b>		<b>\$3,272.80</b>
<b>AFS Available Balance</b>		<b>\$15,682.00</b>

<b>Receipts:</b>		
-Meeting Income (dues, registration, raffle, & silent auction)	1,186.00	
-2017 Continuing Ed. Class Registration	6,830.00	
-ETS Electrofishing Systems Donation for EF cont. education	500.00	
-AFS Chapter Dues Refund	262.40	
-Mike Mason Memorial Fund	300.00	
-Advanced Telemetry Systems- Sponsor 2018 IA AFS Meeting	300.00	
<b>Total Receipts:</b>	<b>\$9,378.40</b>	

<b>Disbursements:</b>		
-REAP alliance (2016/17) and Environmental Council Dues	400.00	
-Gambling permits 2018	20.00	
-Brook Trout Genetics Grant	1,000.00	
-Fraudulent Charge	5,030.00	
-ISU Scholarship	500.00	
-2017 IA AFS meeting expenses (refreshments, raffle, & materials)	603.06	
-Wells Fargo Fees	33.00	
-ISU AFS raffle/auction proceeds split	338.00	
-Continuing Education expenses (instructors, venue, & materials)	7,296.66	
-IA Chapter Insurance Enrollment	150.00	
-State Sales Tax	14.41	
-1/2 Parent Society refund	40.00	
Harland Clark Check (purchased checks for new bank account)	93.51	
<b>Total Disbursements:</b>	<b>\$15,518.64</b>	

<b>Balance as of February 7, 2018</b>		<b>\$16,043.78</b>
<b>Balance in Warm Water Account</b>		<b>\$3,229.22</b>
<b>Balance in Cool Water Account</b>		<b>\$0.00</b>
<b>Mike Mason Memorial Fund</b>		<b>\$3,572.80</b>
<b>AFS Available Balance</b>		<b>\$9,241.76</b>

## **More Information about the Fraudulent Charge**

Iowa AFS Members,

On September 22, 2017, I fell victim to fraud and ended up losing \$5,000 of Iowa AFS funds. An unknown individual posed as “Jeff Kopaska” in their email asking to transfer this money to a vendor for “professional development”. We had previously discussed working with the Parent Society to encourage professional development and encouraging members to get involved, so this made sense to me at the time. I did not realize I was interacting with a fraudulent individual until after the money was transferred. I checked these emails on my phone, thus did not see the actual email address, only the display mask “Jeff Kopaska”. I realized it was fraudulent within 10 minutes of making the transaction and immediately called Wells Fargo Fraud Department to try and resolve this issue and get the money back. They proceeded to contact the bank the money was transferred to, however that bank did not get the account frozen before the funds were disbursed. Due to the funds being withdrawn, there is likely no way to get this money back. I have filed a police report and the county attorney is following up on this case by filing subpoenas to get as much information as they can and trace it back as far as they can. Unfortunately they informed me that in most of these cases it leads to an overseas account and nothing can be done.

You may wonder how this even came about. It is likely that the fraudulent individual perused the Iowa AFS web site, where officer names and contact information are displayed. We do this to benefit individuals in our profession who want or need to contact our chapter. However, this probably provided the opportunity for this nefarious activity to occur.

I am truly sorry for my lapse in judgment and feel terrible about this mistake. Multiple red flags popped up in my head and I should have heeded those. I will assist Iowa AFS in any way possible to help recuperate the lost funds. Additionally, while these are some fairly common sense actions to take, I think it is important to note some of the mistakes I made in this situation to avoid this in the future:

- Always double check the email address to ensure you are interacting with the person listed on the email.
- Know the by-laws and follow them. This is one of the red flags that came up while emailing with the fraudulent individual - “Jeff Kopaska”. I knew the EXCOM could not exceed \$1,000, but trusted who I thought was “Jeff Kopaska”. I thought maybe it was just an account with the Parent Society.
- Do not make a transaction such as this without talking to the EXCOM on the phone or in person.

Again, I sincerely apologize for this mistake and I hope you can forgive me for this. I have a huge desire to continue to contribute to the society in the future and I hope this incident doesn't hinder the chapter to continue to promote and enhance our fisheries and natural resources.

Ryan Hupfeld